

WEST GLAMORGAN  
SAFEGUARDING BOARD  
JOINT ANNUAL PLAN

**2019 - 2020**



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**Please contact: West Glamorgan Safeguarding  
Board – Business Management Unit**

**Telephone: 01639 686049**

**Email: [r.shepherd@npt.gov.uk](mailto:r.shepherd@npt.gov.uk)**

# Introduction

On 6<sup>th</sup> April 2016 the Social Services and Wellbeing (Wales) Act 2014 became law. Section 134 – 141 (Part 7) of the SSWBA 2014 replaced the requirements for The Local Safeguarding Children Board referenced above with new provisions for Safeguarding Boards. The Safeguarding Board (General) (Wales) Regulations 2015 and the Safeguarding Board functions and procedures make provisions for the requirements of Safeguarding Boards including the production of an Annual Business Plan. On the 1<sup>st</sup> April 2019 the footprint of the Safeguarding Boards changed due to the departure of Bridgend; the Safeguarding Board name will change to the West Glamorgan Safeguarding Board in accordance with the regulations under schedule 1 regulation 3. This Business Plan has been developed for both the West Glamorgan Safeguarding Children and Adult Board.

## Safeguarding Board Objectives

The objectives of the Safeguarding Children Board is:

- a) To protect children within its area who are experiencing, or at risk of abuse, neglect or other kinds of harm, and
- b) To prevent children within its area from becoming at risk of abuse, neglect or other kinds of harm.

The objectives of the Safeguarding Adult Board is:

- a) To protect adults within its area who –
  - i. Have needs for care and support (whether or not a local authority is meeting any of those needs), and
  - ii. Are experiencing, or at risk of, abuse or neglect, and
- b) To prevent those adults within its area mentioned above from becoming at risk of abuse or neglect.

## **Core Business**

The Board recognises its functions under Section 139 of the Safeguarding Board Regulations within the Social Services and Wellbeing (Wales) Act 2014 as its core business. The Terms of Reference for both Boards and their Management Groups reflect the functions as required under schedule 139 of the Safeguarding Board Regulations. These include the responsibility to make enquiries into organisations and other partnerships in relation to their safeguarding responsibilities.

Membership and structures are regularly reviewed and updated within the Safeguarding Board arrangements and work plans for each Management Group are aligned with this business plan and include strategic priorities, actions to achieve and success measures to enable us to monitor effectiveness. The Management Groups' work plans will also include mechanisms on how they will engage and include people who may be affected by the work of the Board. These plans are regularly reviewed and amended throughout the year. Status reports are provided to the Board on progress.

# Members of the Safeguarding Boards

Membership of the Safeguarding Boards is compliant with Chapter two of the Guidance under Part 7 section 139(3) of the Social Services and Wellbeing (Wales) Act 2014.

For West Glamorgan Safeguarding Adult Board the membership and their area of responsibility is set out below:

| <b>Organisation</b>                 | <b>Post</b>  | <b>Area of Responsibility</b>  | <b>Name</b>    |
|-------------------------------------|--|--|----------------|
| City & County of Swansea            | Director of Social Services  | Co-chair of Adult Board<br>Local Authority representative for City & County of Swansea | David Howes    |
| Swansea Bay University Health Board | Assistant Nurse Director of Nursing and Patient Experience                   | Co-chair of Adult Board<br>Lead of Safeguarding Swansea Bay University Health Board    | Cathy Dowling  |
| NPT County Borough Council          | Director of Social Services, Health & Housing                                | Co-chair of Children Board & Local Authority representative for Neath Port Talbot CBC. | Andrew Jarrett |
| South Wales Police (Western BCU)    | Superintendent   | Co-chair Children Board & South Wales Police representative                            | Simon Belcher  |
| Wales Probation Trust NPS           | Assistant Chief Executive<br>Head of Swansea, Neath Port Talbot and Bridgend | National Probation Service representative  | Eirian Evans   |
| South Wales Police                  | Detective Chief Inspector  | South Wales Police   | Gareth Morgan  |
| City & County of Swansea            | Head of Adult Safeguarding   | Adult Services representative  | Alex Williams  |
| City & County of Swansea            | Interim Head of Adult Services Swansea Council                               | Adult Services representative  | Deborah Reed   |
| NPT County Borough Council          | Head of Adult Services Service   | Adult Services representative  | Angela Thomas  |

|   |  |  |                          |
|---|--|--|--------------------------|
| Public Health Wales                               | Designated Nurse in Public Health Wales                    | National Safeguarding Team   | Virginia Hewitt          |
| Swansea Bay University Health Board               | Head of Nursing - Safeguarding                             | Practice Review Management Group representative                                  | Nicola Edwards           |
| City & County of Swansea                          | Principal Officer for Safeguarding and Performance Quality | Policy, Practice and Procedure Management Group Chair                            | Damian Rees              |
| NPT County Borough Council                        | Principal Officer Safeguarding Child and Adult             | Quality & Performance Management group Chair                                     | Chris Frey-Davies        |
| South Wales Police                                | Independent Protecting Vulnerable Person Manager           | Practice Review Management Group Chair South Wales Police Public Protection Unit | Sue Hurley               |
| Wales Probation Trust CRC                         | Probation Service representative                           | Wales CRC representative   | David Bebb               |
| Swansea Bay University Health Board Mental Health | Mental Capacity Act and Deprivation of Liberty Safeguards  | Representative for IMCA Service  | Karen Williams           |
| Swansea Council for Voluntary Services            | Support Services Team Leader                               | Representative for SCVS  | Danielle Lock            |
| Secured Estate                                    | Director/ Governor   | Parc Prison/ HMP Swansea Secure Estate representative                            | Ian Coles/Peter Hayworth |
| NPT County Borough Council                        | Learning, Training & Development Manager                   | Joint Strategic Training Group Chair   | Lynne Doyle              |
| Wales Ambulance Service Trust                     | Senior Professional Safeguarding Children and Adults       | WAST representative  | Rhiannon Thomas          |

**For West Glamorgan Safeguarding Children Board, the membership and their area of responsibility is set out below:**

| <b>Organisation</b>                       | <b>Post</b>   | <b>Area of Responsibility</b>  | <b>Name</b>    |
|---|---|--|----------------|
| NPTCBC                                    | Director of Social Services<br>Health & Housing                                 | Co-chair Children Board<br>& Local authority representative                            | Andrew Jarrett |
| South Wales Police<br>(Western BCU)       | Superintendent  | Co-chair Children Board & South Wales<br>Police representative                         | Simon Belcher  |
| City & County of<br>Swansea               | Director of Social Services   | Local Authority representative Swansea<br>Council                                      | David Howes    |
| NPT County Borough<br>Council             | Lead Director of Education  | Local Authority representative   | Aled Evans     |
| National Probation<br>Service             | Assistant Chief Executive<br>Head of Swansea, Neath Port<br>Talbot and Bridgend | National Probation Service representative  | Eirian Evans   |
| Swansea Bay<br>University Health<br>Board | Assistant Nurse Director of<br>Nursing and Patient<br>Experience                | Co-chair of Adult Board<br>Lead of Safeguarding Swansea Bay<br>University Health Board | Cathy Dowling  |
| Swansea Bay<br>University Health<br>Board | Head of Nursing -<br>Safeguarding   | Practice Review Management Group<br>representative                                     | Nicola Edwards |
| NPT County Borough<br>Council             | Head of Children and Young<br>People's Services                                 | Children's Services Representative NPTCBC  | Keri Warren    |
| City & County of<br>Swansea               | Head of Child and Family<br>Services  | Children's Services representative Swansea<br>Council                                  | Julie Thomas   |
| NPT County Borough<br>Council             | Head of Participation   | Local Authority Representative   | Chris Millis   |
| City & County of<br>Swansea               | Principal Officer for<br>Safeguarding and<br>Performance Quality                | Policy, Practice and Procedure Management<br>Group Chair                               | Damian Rees    |

|  |  |  |                       |
|--|--|--|-----------------------|
| NPT County Borough Council                   | Principal Officer Safeguarding Child and Adult       | Quality & Performance Management group Chair   | Chris Frey-Davies     |
| South Wales Police                           | Detective Chief Inspector                            | South Wales Police   | Gareth Morgan         |
| South Wales Police                           | Independent Protecting Vulnerable Person Manager     | Practice Review Management Group Chair   | Sue Hurley            |
| Swansea Domestic Abuse Forum                 | Domestic Abuse Coordinator                           | Domestic Abuse Forum: Swansea, NPT and Bridgend representative<br>Co-chair                     | Ali Morris            |
| NPT County Borough Council                   | Learning, Training & Development Manager             | Joint Strategic Training Group Chair   | Lynne Doyle           |
| Hillside Children's Secure Unit              | Interim Principal Manager                            | Children's Secure Unit representative  | Karen Wedmore         |
| City & County of Swansea                     | Chief Officer Education                              | Local Authority representative Swansea Council   | Mark Sherridan        |
| NSPCC  | Services Manager                                     | Voluntary sector representative  | Tracey Holdsworth     |
| Barnardo's                                   | Strategic Manager                                    | Voluntary sector representative  | Kelly Ahern           |
| CVS  | CCoS CVS   | Local Voluntary Sector representative across WB  | Clare Hopkins         |
| Youth Justice and Early Intervention Service | Youth Offending Services Manager                     | Western Bay Youth Offending services and Quality & Performance Management Group representative | Jay McCabe/Ali Davies |
| Prison Service                               | Head of YOI  | HMP Parc   | Jason Evans           |
| Public Health Wales National Rep.            | Named Professional Safeguarding Children             | PHW representative   | Ian Smith             |
| Wales Ambulance Service Trust                | Senior Professional Safeguarding Children and Adults | WAST representative  | Rhiannon Thomas       |

# Safeguarding Priority Outcomes 2019/20

| Safeguarding Priority 1: We will tackle Exploitation  |  |   |
|---|--|---|
| Strategic Outcome: To tackle exploitation across the region.  |  |   |
| Priority Objective: Identify and understand the pattern of exploitation across the region in order to develop strategies to tackle exploitation.  |  |   |
| Priority Area/Focus   | What do we want to achieve?  | What are the outcome indicators?  |
| <ul style="list-style-type: none"> <li>• Sexual Exploitation/Sexual Abuse</li> <li>• Harmful Sexual Behaviours</li> <li>• Criminal Exploitation</li> <li>• Human Trafficking/ Modern Slavery</li> <li>• Domestic Violence and Abuse</li> <li>• Peer on Peer abuse</li> <li>• Financial Abuse</li> <li>• Professional Abuse</li> <li>• MISPER</li> <li>• Radicalisation</li> <li>• Online</li> </ul> | <p>A consistent framework for compiling useful information to gain a clear picture of exploitation across the region.</p> <p>Data from each Local Authority Area collated to establish the prevalence of these issues across the region.</p> | <ul style="list-style-type: none"> <li>• To have a better understanding of what information is gathered and held by partner agencies across the region.</li> <li>• To work together to disrupt perpetrators of exploitation.</li> <li>• To utilise networks to provide support for potential victims of exploitation.</li> <li>• To ensure staff and volunteers working with potential victims or perpetrators are given support and advice on managing these cases.</li> </ul> |



**Safeguarding Priority 2: We will improve our Engagement & Participation with Citizens and Partner agencies.**

**Strategic Outcome: Improved engagement and participation of citizens and partner agencies.**

**Priority Objective: To engage citizens and partner agencies in the work of the Board by providing opportunities to participate.**

| <b>Priority Area/Focus</b>   | <b>What do we want to achieve?</b>   | <b>What are the outcome indicators?</b>  |
|--|--|--|
| <b>Who are the priority groups and what are their local worries?</b> | Better picture of Safeguarding concerns from the local population.<br><br>Improved accessible resources e.g. website and social media platforms. | <ul style="list-style-type: none"><li>• To ensure children, young people, adults and their communities are safe, independent, resilient and responsible for their own wellbeing.</li><li>• A Junior Safeguarding Board established to represent the views of Children and Young People in all the Board's business.</li><li>• To establish a Safeguarding Board to represent the views of all citizens 18+.</li><li>• To ensure consultation events are facilitated to seek feedback which will be aggregated to drive service improvement and development.</li><li>• People and partner agencies will be able to access information about the Board's work where and when they want it.</li><li>• People and partner agencies will be able to contribute directly to service design and the work undertaken by the Board.</li></ul> |

| <b>Safeguarding Priority 3: Effective management of the local Safeguarding Board</b>   |  |  |
|--|--|--|
| <b>Strategic Outcome: Effective management of the local Safeguarding Board</b>   |  |  |
| <b>Priority Objective: To review the performance of the Board and its partners in carrying out its functions and objectives in safeguarding children and adults at risk.</b> |  |  |
| <b>Priority Area/Focus</b>   | <b>What do we want to achieve?</b>   | <b>What are the outcome indicators?</b>  |
| <p><b>Self-Assessment</b></p>  | <p><b>The Board will accurately assess areas of strength and areas of development for Board partners and represented bodies.</b></p> <p><b>The Board will accurately assess its performance in carrying out its objectives.</b></p>                            | <ul style="list-style-type: none"> <li>• A Section 135 safeguarding audit completed by all Board partners and represented bodies.</li> <li>• To use section 135 audit feedback to inform the implementation of a Self-Assessment day.</li> <li>• A completed Self-Assessment audit with Board partners plotting progress and areas of development.</li> </ul>  |
| <p><b>Raising the West Glamorgan Safeguarding Board’s Profile</b></p>  | <p><b>Establishing strong links with the South West Wales nominated representative of the National Safeguarding Board.</b></p> <p><b>West Glamorgan Safeguarding Board to form and develop strong links with the Local Authority Corporate structures.</b></p> | <ul style="list-style-type: none"> <li>• The views and interests of the West Glamorgan Safeguarding Board strongly represented at a National level.</li> <li>• Corporate Groups from the respective Local Authorities to feed into the Safeguarding Board on areas of concern, progress developments i.e. CSP (Community Safety Partnership) –VAWDASV (Violence Against Women Domestic Abuse and Sexual Violence), County Lines, Radicalisation; Area Planning – Overdose and substance misuse etc.</li> </ul> |

|  |   |   |
|--|---|---|
| <p><b>Performance Management</b></p>   | <p><b>The strategic Annual Plans and Reports are regularly presented to local Public Service Boards and Strategic Partnership Board.</b></p> <p><b>West Glamorgan Safeguarding Board is represented at all all-Wales safeguarding groups.</b></p> <p><b>The Quality Performance Management Group works on producing a multi-agency performance framework, which enables members to access the effectiveness of the safeguarding practice across the region.</b></p> | <ul style="list-style-type: none"> <li>● Public Service Boards receive routine presentations from the Safeguarding Board and have a strong awareness of the key priorities to include in their local agenda – Safeguarding becomes embedded in a range of corporate activities.</li> <li>● Views and interests of the West Glamorgan Safeguarding Board are strongly represented through attendance at All-Wales Policies and Procedures Group, All Wales Business Managers Group and All-Wales Child Protection Coordinators Group.</li> <li>● Individual elements which form a performance framework are agreed. Agencies begin to provide data and qualitative information to the group. An annual audit programme is agreed and implemented. In future years the collated information is analysed and presented to WGSB.</li> </ul> |
| <p><b>Learning and improvement</b></p> | <p><b>An accessible resource from practice review learning to improve service delivery to enhance safeguarding of local citizens.</b></p>   | <ul style="list-style-type: none"> <li>● Staff from all agencies are informed of key learning and outcomes from practice reviews and the work undertaken by the Board.</li> <li>● Improved service delivery in multi-agency working.</li> </ul>   |

# Expenditure

The West Glamorgan Safeguarding Board have held a shared budget for several years and have successfully managed their expenditure without any additional contributions required to support the inclusion of Adult Board expenditure. There are two main reasons for this. One is based on the largest expenditure being staff. The Business Management Unit consists of 1 Manager, 2 x Business Coordinators and 1 x administrator. This resource has been effective in managing and coordinating all arrangements for the Safeguarding Board and its Management Groups. The other has been the year on year savings from projected CPR/APR expenditure. Pooling a resource of independent reviewers across the region has allowed the Boards to significantly save on expenditure used for commissioning external review writers.

## Projected Budget for 2018/19 Is as follows:

| Item                                 | Type   | Allocated budget |
|--------------------------------------|--|------------------|
| Staff                                | 1 x Board Manager, 2 x Coordinators<br>1 x Administrator | £134,020         |
| Conferences/Awareness raising        | 1 x annual conference, 6 x multi agency learning events  | £11,000          |
| Practice Reviews/Chronolator licence | APRs x 6 @ £1500<br>CPRs x 6 @ £1500                     | £19,200          |
| Training                             | Various  | £5,000           |
| Admin                                | Travel, subsistence, mobiles, printing                   | £4,000           |
|                                      | <b>TOTAL:</b>  | <b>£173,220</b>  |

## **Collaboration**

The role of collaboration and participation for the Safeguarding Board is twofold. The SSWBA Part 7 volume 1 outlines the expectation of the Safeguarding Board to provide children and adults an opportunity to participate in its functions. In addition the Safeguarding Board has an assurance role in ensuring partner agencies are engaging with people and the voice of the adult or child at risk is heard across safeguarding practice. This will inevitably look different across agencies the Board has a role in the continuous audit and review of this area. The Core Business should ensure that each Management Group 'Work Plan' captures the voice of the people.

The West Glamorgan Safeguarding Board acknowledge the links between local, regional and national partnerships and the safeguarding themes that run through them. West Glamorgan Safeguarding Board will ensure close links are made with each Community Safety Partnership across the region with a strategic focus on Domestic Abuse and VAWDASV (Violence Against Women Domestic Abuse and Sexual Violence) strategies. In previous years, the Safeguarding Board has considered Domestic Abuse as a safeguarding priority and although the topic is not included as a stand-alone priority within this annual plan, the Board is keen to ensure communications between the partnerships are maintained and that safeguarding people at risk of, or suffering domestic abuse, remains a focus.

The Board must continue to build relationships and work closely with the other partnerships locally, regionally and nationally to ensure Safeguarding is on everyone's agenda. These include, Public Service Boards, Anti Human Trafficking Groups, Other Safeguarding Boards, National Independent Safeguarding Board and Welsh Government.