



WEST GLAMORGAN  
SAFEGUARDING BOARD (WGSB)  
JOINT ANNUAL PLAN  
2022 – 2025 (Year 1)

This document is available in alternative formats.  
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# Contents

<b>Introduction</b>	<b>Page 3</b>
<b>Our Vision</b>	<b>Page 4</b>
<b>Core Business</b>	<b>Page 5</b>
<b>Members of the Safeguarding Boards</b>	<b>Page 6</b>
<b>What we propose for the coming years (2022-2025)</b>	<b>Page 10</b>
<b>Expenditure</b>	<b>Page 15</b>
<b>Collaboration</b>	<b>Page 16</b>

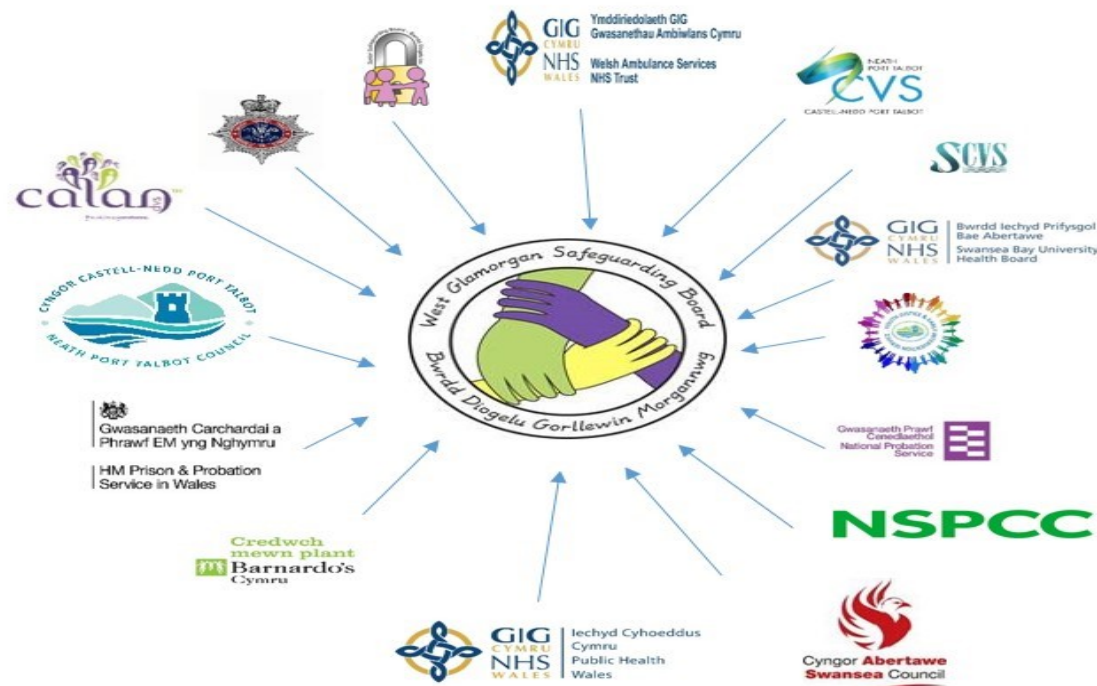
# Introduction

The West Glamorgan Safeguarding Board (WGSB) was established to promote, inform and support multi-agency safeguarding for Children and Adults across Neath Port Talbot and Swansea.

We are the key statutory mechanism for agreeing how organisations will co-operate to safeguard and promote the welfare of Children and Adults living in the region.

The WGSB is a multi-agency forum which brings together representatives of each of the main agencies and professionals who are responsible for helping to protect Children and Adults from abuse and neglect.

The WGSB is responsible for agreeing on how the different services and professional groups should co-operate to safeguard Children and Adults and, for making sure that arrangements work effectively in bringing about better outcomes for Children and Adults in West Glamorgan.



# Our Vision

To ensure that Children, Young People and Adults in West Glamorgan are protected and prevented from becoming at risk of abuse, neglect or other kinds of harm. The Boards' will engage with, listen to and hear the views of Children, Young People and Adults.

The responsibilities and functions of the Boards' are set out in the statutory guidance under Part 7 of the Social Services and Wellbeing (Wales) Act 2014 (SSWBWA). They have an overall responsibility for challenging relevant agencies so that;

- There are effective measures in place to protect Children and Adults at risk who are experiencing harm or who may be at risk as the result of abuse, neglect or other kinds of harm; and
- There is effective inter-agency co-operation in planning and delivering protection services and in sharing information

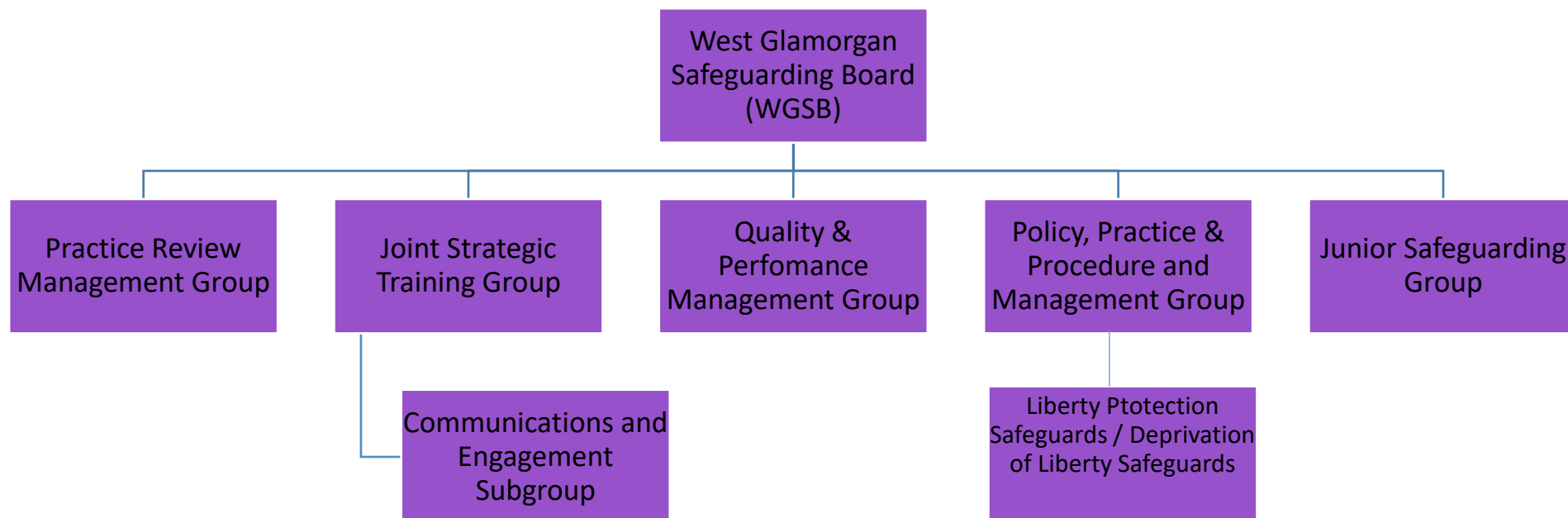
For further information contact [wgsb@npt.gov.uk](mailto:wgsb@npt.gov.uk)

**Safeguarding is everyone's business.**

# Core Business

This Annual Plan is written pursuant to Section 134 – 141 (Part 7) of the SSWBWA 2014 and is for both the West Glamorgan Safeguarding Children and Adult Board. Figure 1 below sets out the structure of the Board, including sub-groups with the addition of a newly established Junior Safeguarding Group. Membership and structures are regularly reviewed and updated within the Safeguarding Board arrangements and work plans for each sub-group are aligned with this Business Plan and include strategic priorities, actions to achieve and success measures to enable us to monitor effectiveness. The sub-groups' work plans also include mechanisms on how they will engage and include people who may be affected by the work of the WGSB. These plans are regularly reviewed and amended throughout the year with status reports outlining progress against the Annual Plan presented to the WGSB on a quarterly basis.

Figure 1



# Members of the Safeguarding Boards

Membership of the WGSB is compliant with Chapter two of the Guidance under Part 7 section 139(3) of the Social Services and Wellbeing (Wales) Act 2014.

For West Glamorgan Safeguarding Adult Board the membership and their area of responsibility is set out below:

Organisation	Post	Area of Responsibility	Name
Swansea Council	Director of Social Services	Chair of Adult Board Local Authority representative for City & County of Swansea	David Howes
Swansea Bay University Health Board	Assistant Director of Nursing, Corporate Services	Vice Chair of Adult Board Swansea Bay University Health Board representative	Paul Stuart Davies
NPT County Borough Council	Director of Social Services, Health & Housing	Chair of Children Board & Local Authority representative for Neath Port Talbot CBC.	Andrew Jarrett
South Wales Police Swansea/Neath Port Talbot BCU	Superintendent	Co-chair Children Board & South Wales Police representative	Eve Davis
Wales Probation Trust NPS	Assistant Chief Executive Head of Swansea, Neath Port Talbot and Bridgend	National Probation Service representative	Deanne Martin
Swansea Council	Head of Adult Safeguarding	Adult Services representative	Amy Hawkins
NPT County Borough Council	Head of Adult Services Service	Adult Services representative	Angela Thomas
Public Health Wales	Designated Nurse	National Safeguarding Team representative	Debbie Pachu
Swansea Bay University Health Board	Head of Nursing – Safeguarding (Named Nurse)	Co-chair Quality & Performance Management group	Nicola Edwards

Swansea Council	Principal Officer for Safeguarding and Performance Quality	Policy, Practice and Procedure Management Group Chair	Damian Rees
Swansea Council	Principal Officer for Safeguarding Adults	Adult Safeguarding Swansea Council	Ffion Larsen
NPT County Borough Council	Principal Officer Safeguarding Child and Adult	Quality & Performance Management group Chair	Chris Frey-Davies
NPT County Borough Council	Education Safeguarding Officer	Practice Review Management Group Chair	Sam Jones
South Wales Police	Independent Protecting Vulnerable Person Manager	Practice Review Management Group Chair South Wales Police Public Protection Unit	Sue Hurley
South Wales Police	Detective Chief Inspector	South Wales Police Public Protection Unit	Dean Llewellyn
Swansea Bay University Health Board Mental Health	Mental Capacity Act and Deprivation of Liberty Safeguards	Representative for IMCA Service	Karen Williams / Richard Jones
Swansea Council for Voluntary Services	Support Services Team Leader	Representative for SCVS	Danielle Lock
Secured Estate	Director/ Governor	HMP Swansea Secure Estate representative	Emyr Evan / Andy Phillips
NPT County Borough Council	Learning, Training & Development Manager	Joint Strategic Training Group Chair	Lynne Doyle
Wales Ambulance Service Trust	Senior Professional Safeguarding Children and Adults	WAST representative	Rhiannon Thomas

**For West Glamorgan Safeguarding Children Board, the membership and their area of responsibility is set out below:**

<b>Organisation</b>	<b>Post</b>	<b>Area of Responsibility</b>	<b>Name</b>
NPTCBC	Director of Social Services Health & Housing	Chair Children Board & Local authority representative	Andrew Jarrett
South Wales Police Swansea Neath Port Talbot BCU	Superintendent	Vice Chair Children Board & South Wales Police representative	Eve Davis
Swansea Council	Director of Social Services	Chair of Adult Board Local Authority representative for City & County of Swansea	David Howes
Swansea Bay University Health Board	Assistant Director of Nursing, Corporate Services	Vice Chair of Adult Board Swansea Bay University Health Board representative	Paul Stuart Davies
NPT County Borough Council	Director of Education	Local Authority representative	Andrew Thomas
NPT County Borough Council	Head of Education Development	Local Authority representative	Chris Millis
National Probation Service	Assistant Chief Executive Head of Swansea, Neath Port Talbot and Bridgend	National Probation Service representative	Deanne Martin
Swansea Bay University Health Board	Head of Nursing – Safeguarding (Named Nurse)	Co-chair Quality & Performance Management group	Nicola Edwards
NPT County Borough Council	Head of Children and Young People’s Services	Children’s Services Representative NPTCBC	Keri Warren
Swansea Council	Head of Child and Family Services	Children’s Services representative Swansea Council	Julie Davies



Swansea Council	Principal Officer for Safeguarding and Performance Quality	Policy, Practice and Procedure Management Group Chair	Damian Rees
NPT County Borough Council	Principal Officer Safeguarding Child and Adult	Quality & Performance Management group Chair	Chris Frey-Davies
NPT County Borough Council	Education Safeguarding Officer	Practice Review Management Group Chair	Sam Jones
South Wales Police	Detective Chief Inspector	South Wales Police Public Protection Unit	Dean Llewellyn
NPT County Borough Council	Learning, Training & Development Manager	Joint Strategic Training Group Chair	Lynne Doyle
Hillside Children's Secure Unit	Principal Manager	Children's Secure Unit representative	Sian Coffey
Swansea Council	Director of Education	Local Authority representative Swansea Council	Helen Morgan - Rees
Swansea Council	Head of Achievement and Partnership	Local Authority representative	Kate Phillips
NSPCC	Services Manager	Voluntary sector representative	Tracey Holdsworth
Barnardo's	Strategic Manager	Voluntary sector representative	Kelly Ahern
CVS	CCoS CVS	Local Voluntary Sector representative across WB	Clare Hopkins
Youth Justice and Early Intervention Service	Youth Offending Services Manager	Youth Justice Early Intervention Services	Jay McCabe (Swansea) /Ali Davies (NPT)
Public Health Wales	Designated Nurse	National Safeguarding Team representative	Debbie Pachu
Wales Ambulance Service Trust	Senior Professional Safeguarding Children and Adults	WAST representative	Rhiannon Thomas
Police and Crime Commissioner		Safeguarding	Siriol Burford

# **What we propose for the coming 3 years (2022-2025)**

Our Strategic Plan sets out how the WGSB will work towards achieving their Vision for West Glamorgan. Our Plan is based around four key priority areas that will guide our work:

- 1. Learn from experience to improve how we work (Create a synergy between the four points to drive the three year plan)**
- 2. Improve awareness of safeguarding across all communities and partner organisations**
- 3. Develop and deliver citizen-led approaches to safeguarding**
- 4. Develop and deliver regional approaches to safeguarding practice**

**Safeguarding Priority 1**

**Priority Area/Focus**

**What do we want to achieve?**

**Learn from experience to improve how we work**

- Produce an Annual Quality Assurance Report – inclusive of all member agency data / intelligence and citizen experience to inform our work and priorities
- Undertake a multi-agency Quality Assurance programme in relation to agreed and emerging areas of practice
- Undertake Adult and Child Practice Reviews and Multi Agency Professional Forums (MAPF) in line with the legislation and statutory guidance
- Ensure learning from Quality Assurance programme, including practice reviews and MAPF's is disseminated across organisations in West Glamorgan
- Assurance to be sought from partners as to how their workforce development provision promotes best practice in respect of Safeguarding
- Develop learning resources for practitioners that support a regional approach.

**Safeguarding Priority 2**

<b>Priority Area/Focus</b>	<b>What do we want to achieve?</b>
<b>Improve awareness of safeguarding across all communities and partners organisations</b>	<ul style="list-style-type: none"><li>• Develop understanding of equality and diversity issues in West Glamorgan and the impact on access to and delivery of safeguarding services</li><li>• Advise the WGSB on strategies/ approaches that may improve communities' access to safeguarding services</li><li>• Promote positive safeguarding messages to individuals, families and communities so that they can build trusting relationships with services that can help them stay safe and create safe spaces</li><li>• Participate in National Safeguarding Week to raise awareness of safeguarding adults and children, supporting wider partnership safeguarding campaigns</li><li>• WGSB partners to promote safeguarding awareness across their service and networks</li><li>• Continue to develop our website that enables the WGSB to promote its work and share safeguarding resources</li><li>• Undertake a programme of engagement activities to promote safeguarding across diverse community groups in West Glamorgan</li></ul>

	<ul style="list-style-type: none"> <li>• Establish and develop methods for participation and engagement with partners, citizens and communities</li> <li>• Engage with NISB to develop an All Wales Self-assessment for Safeguarding boards, to be completed an annually</li> <li>• Ensure service providers know and understand their safeguarding responsibilities and their approach is ethical</li> </ul>
<b>Safeguarding Priority 3</b>	
<b>Priority Area/Focus</b>	<b>What do we want to achieve?</b>
<b>Develop citizen-led approaches to safeguarding</b>	<ul style="list-style-type: none"> <li>• Revise Board Governance document in-line with citizen-led principles</li> <li>• Consider introducing a citizen representative to the WGSB</li> <li>• Review induction programme/ handbook for Board Members</li> <li>• Ensure citizens are made aware of their opportunity to provide feedback on their experiences of Safeguarding practices</li> </ul>

**Safeguarding Priority 4:**

**Priority Area/Focus**

**What do we want to achieve?**

**Develop and deliver regional approaches to safeguarding practice**

- Ensure the WGSB is sighted on the impact of Covid-19 across the Region in relation to Safeguarding changing practices or responses required
- Monitor through Board meetings the impact of Covid-19 on the prevalence of abuse, neglect, and the actions of member organisations in response
- Ensure WGSB is sighted on the impact of the Ukrainian humanitarian crisis and the potential implications for Safeguarding across the partnership
- The WGSB to monitor all anticipated or arising future crises (domestic and international i.e Poverty and Environmental) and be sighted on response

## Expenditure

The West Glamorgan Safeguarding Board is funded by contributions from partner organisations using the funding formula set out in the *Working Together to Safeguard People – Volume 1*. The Safeguarding Board is supported by a central Business Management Unit consisting of a Business Manager, 2 Business Co-ordinators and a part time Business Support Administrator.

**Projected Budget for 2022/23 Is as follows:**

Item	Type	Allocated budget
Staff	1 x Board Manager, 2 x Coordinators 1 x Administrator	£155,240
Conferences/Awareness raising/Practice Reviews	1 x annual conference, 6 x multi agency learning events	£9,000
Training	Various	£10,000
Admin	Travel, subsistence, mobiles, printing, Licences	£5,370
	<b>TOTAL:</b>	<b>£179,610</b>

# Collaboration

The role of collaboration and participation for the WGSB is twofold. The SSWBA Part 7 Volume 1 outlines the work of the WGSB; to provide children and adults an opportunity to participate in its functions. In addition the WGSB has an assurance role in ensuring partner agencies are engaging with people and the voice of the adult or child at risk is heard across safeguarding practice. This will inevitably look different across agencies and the WGSB has a role in the continuous audit and review of this area. The Core Business should ensure that each Management Group 'Work Plan' captures the voice of the people.

The West Glamorgan Safeguarding Board acknowledge the links between local, regional and national partnerships and the safeguarding themes that run through them. The WGSB will continue to forge strong working relationships with partners and organisations locally, regionally and nationally to ensure Safeguarding is on everyone's agenda. These include, Public Service Boards, Community Safety Partnerships, other Safeguarding Boards, National Independent Safeguarding Board and Welsh Government.