



Western Bay Safeguarding Children Board

Terms of reference for Historic Child Practice Review

WB N40 2017

Scope of Review: August 2013 – 2nd September 2015

Reviewer – Damien Rees – Swansea Council

Reviewer – Daphne Rose – Public Health Wales

Chair of Panel – Clive Bevan – South Wales Police

Panel Members:

- | | | |
|--------------------|---|--|
| Sue Hurley | - | South Wales Police |
| Amanda Baker | - | Education, Neath Port Talbot |
| Liz Walton James | - | Social Services, Bridgend County Borough Council |
| Natalie Tanner | - | Education, Bridgend County Borough Council |
| Katharine Thomas | - | ABMU Health Board |
| Joanne Stephens | - | National Probation Service |
| Lisa Clement Jones | - | Flying Start Services, Neath Port Talbot |
| John Hodges | - | Legal Services, Neath Port Talbot |
| Erica Whitfield | - | Action for Children |
| Emma Meyrick | - | Social Services, Neath Port Talbot Council |

Core tasks

- Determine whether decisions and actions in the case comply with the policy and procedures of named services and WBSCB.
- Examine inter-agency working and service provision for the children and family.
- Determine the extent to which decisions and actions were child focused.
- Seek contributions to the review from appropriate family members and keep them informed of key aspects of progress. Take account of any parallel investigations or proceedings related to the case.
- Hold a learning event for practitioners and identify required resources.

Specific tasks of the Review Panel

- Identify and commission a reviewer/s to work with the review panel in accordance with guidance for concise and extended reviews.
- Agree the time frame.
- Identify agencies, relevant services and professionals to contribute to the review, produce a timeline and an initial case summary and identify any immediate action already taken.
- Request a comprehensive summary from Children and Young People Services from the time the children were first known on the basis of establishing how that impacted on subsequent care of the children.
- Produce a merged timeline, initial analysis and hypotheses.
- Plan with the reviewer/s a learning event for practitioners, to include identifying attendees and arrangements for preparing and supporting them pre and post event, and arrangements for feedback.
- Plan with the reviewer/s contact arrangements with the child and family members prior to the event.
- Receive and consider the draft child practice review report to ensure that the terms of reference have been met, the initial hypotheses addressed and any additional learning is identified and included in the final report.

- Agree conclusions from the review and an outline action plan, and make arrangements for presentation to the WBSCB for consideration and agreement.
- Plan arrangements to give feedback to family members and share the contents of the report following the conclusion of the review and before publication.
- Seek assurance from Child and Family Services regarding a current risk that still exists

Tasks of the Western Bay Safeguarding Children Board

- Consider and agree any Board learning points to be incorporated into the final report or the action plan.
- Review Panel complete the report and action plan.
- WBSCB send to relevant agencies for final comment before sign-off and submission to Welsh Government.
- Confirm arrangements for the management of the multi-agency action plan by the Review Sub-Group, including how anticipated service improvements will be identified, monitored and reviewed.
- Plan publication on WBSCB website.
- Agree dissemination to agencies, relevant services and professionals.
- The Chair of the WBSCB will be responsible for making all public comment and responses to media interest concerning the review until the process is completed.