

WBSAB



Quality Monitoring & Review Sub Group Terms of Reference

1. Introduction

The Western Bay Safeguarding Adult Board Quality Monitoring & Review Sub Group have a key role in monitoring themes from local audits, sharing learning points to give the Board a focus on priorities and managing case reviews under the Draft Adult Practice Review Guidance.

2. Aim

The aim of WBSAB Quality Monitoring and Review Sub Group is to:

- Promote high standards of safeguarding work.
- To foster a culture of continuous improvement.
- Identify and act on identified themes across services.
- To provide direction to local audits in respect of specific themes to be subject of the audit process

3. Functions

The Quality Monitoring and Review Sub Group will:

1. Develop maintain and review a Performance Framework to ensure that the Board is satisfied and can scrutinise safeguarding adult practice.
2. Establish links and reporting mechanisms for the local Case Audit and Review groups to enable thematic review of safeguarding functions across the region.
3. Receive referrals and consider cases against the criteria set out in the (draft) Adult Practice Review Guidance and monitor the progress of individual APRs.

4. Develop and monitor action plans arising from recommendations and learning points from individual APRs (appendix 1).
5. Analyse themes from local case audits and reviews and use regular progress reports to make recommendations to WBSAB or individual constituent agencies of WBSAB regarding safeguarding practice.

4. Membership & Arrangements

Subgroup Chair	– Susan Cooper Member of the WBSAB
Subgroup Vice Chair	– TBC Member of Subgroup
Head of Safeguarding Adults	– Virginia Hewitt ABMU Health Board
Member of Locality Team	– TBC ABMU Health Board x3
Local Audit Chair	– TBC City and County of Swansea
Local Audit Chair	– Ceri James NPT County Borough Council
Local Audit Chair	– Russell Warwick Bridgend County Borough Council
Area Manager	– Angela Williams CSSIW
Area Manager	– Michaela Moore IMCA
Detective Sergeant / Inspector	– DS Clive Bevan Public Protection Unit Bridgend
Detective Sergeant / Inspector	– DI Andy Hughes Public Protection Unit Swansea/NPT

The Subgroup will meet bimonthly.

Local Audit Groups will meeting quarterly and report to this Subgroup who will report to the WBSAB.

Local Audit Groups to hold extraordinary audits meetings if needed.

Signed off by Subgroup: August 2014

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To be reviewed in 12 Months

WBSAB



Western Bay Safeguarding Adult Board Adult Practice Review Referral Process

